

Classroom Teacher Subscription

Quick Start Guide 1

Overview and Set Up of Sunshine Bookroom

Sunshine Bookroom is a cross platform, managed reading program. It consists of separate logins for Admin, Teacher and Student.



Log in as Teacher on a computer.

- Go to sunshinebookroom.com and click on **TEACHER LOGIN**.
1. Set up your students.
 2. Allocate work to students.
 3. View student progress.

Student



Log in as a student on a computer or tablet.

- On a computer, go to sunshinebookroom.com and click on **Student Login**.
 - On a tablet, install the free app for *ipad* or *android*.
1. Log in with student username and password.
 2. Do the assigned stories and activities.
 3. Results are saved to view by the teacher.

Read the following steps to learn more...

Activating the Subscription

Teacher Login

On purchasing the subscription, a confirmation email is sent to the teacher with the login details.

1. Go to **sunshinebookroom.com** and click the **TEACHER LOGIN** button.
 2. Log in as Teacher.
- Use the username and password that was set up when the product was purchased.
 - These details are also supplied in a confirmation email.



② **Teacher Login**

Password Hint

Forgotten Password?

Setting Up Your Class

On first logging in, the class is called "My Class".
The name can be changed by selecting **Edit Class Name**.

SUNSHINE BOOKROOM - TEACHER Astrid Mcgee Sign Out
Thu 04/04/2019

1 Edit Class Name

My Class Add Group Add Student Select a Group Add Student/s to Group

<input type="checkbox"/>	Name	Reading Group	Level

View Work

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Edit Class Name

My Class Add Group Add Student Select a Group Add Student/s to Group

<input type="checkbox"/>	Name	Reading Group	Level

View Work

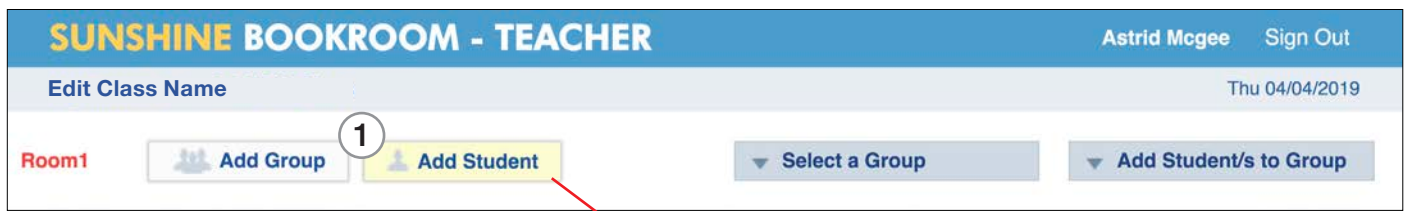
Edit Class Name

Submit

Assign/Remove Work Edit/Delete Student Student Logins Export Results Edit Teacher

Set Up Students

1. Click the Add Student button.



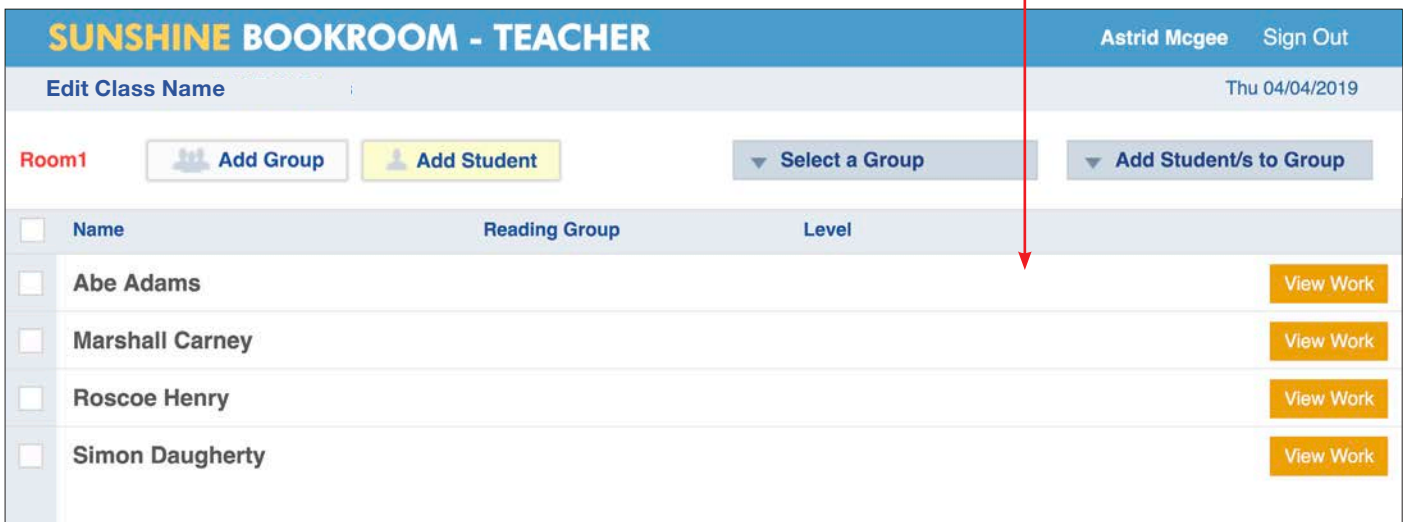
2. Fill out the form, and click Submit.

The 'Add Student' form contains the following fields: 'Student Name' (text input with 'Abe Adams' and a red asterisk), 'User Name' (text input with 'adamssch' and a red asterisk), a message 'Username already exists. Here are some suggestions' with a list of alternatives: 'adamssch2', 'adamssch3', 'adamssch4', and 'adamssch5', 'Password' (text input with a red asterisk), 'Current Reading Level' (text input with 'None'), and 'Reading Group' (dropdown menu with 'None' selected). A 'Submit' button is at the bottom.

- If the username is not unique, you will be given suggested alternatives.

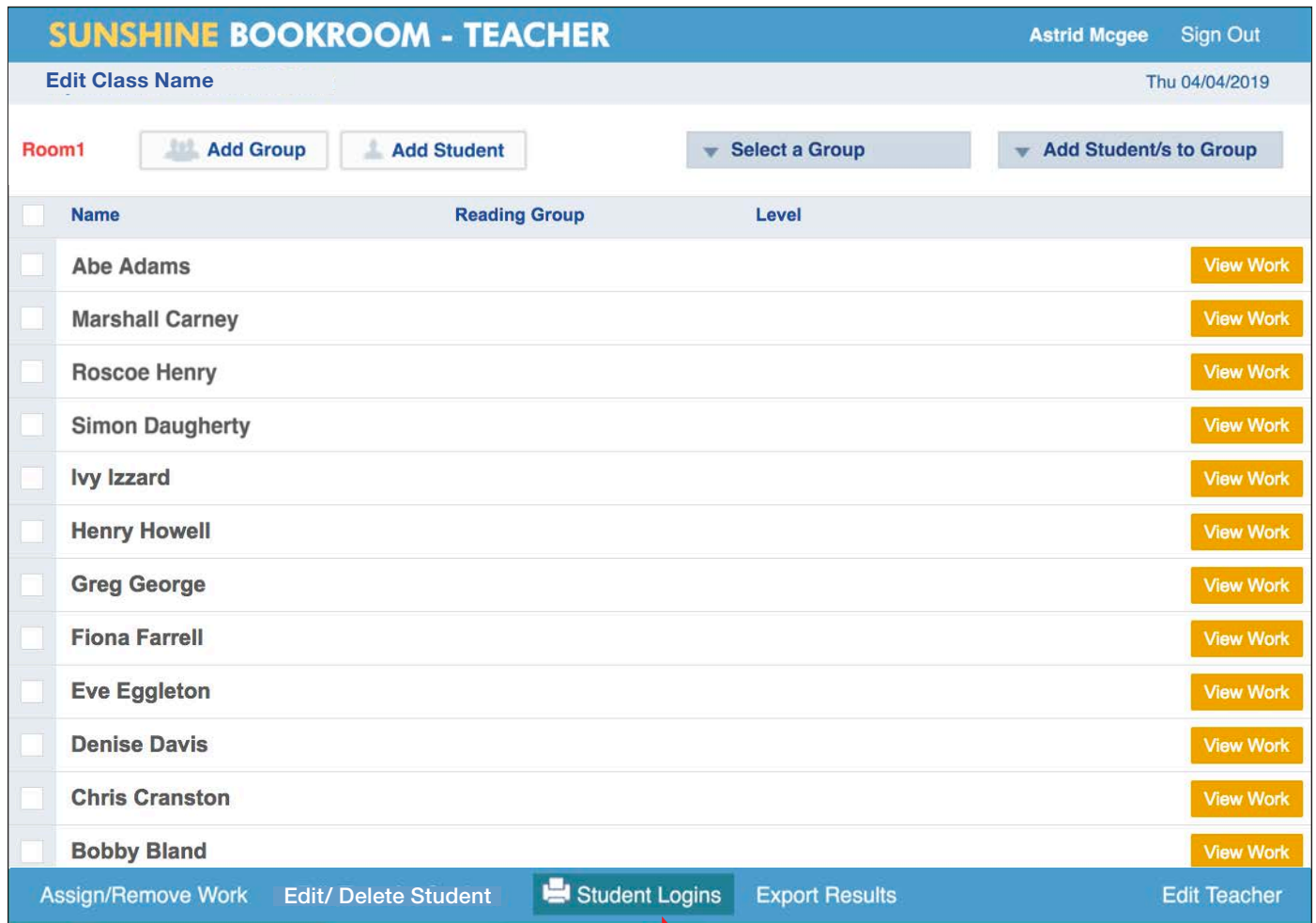
- Adding a level or Reading Group is optional.

3. Keep adding students until the class list is complete.



Distribute the Student Logins

The student's login information needs to be printed and given to them for safe keeping. This can be done individually by clicking **Student Logins** when adding or editing a student.



The screenshot shows the 'SUNSHINE BOOKROOM - TEACHER' interface. At the top right, it displays the user 'Astrid Mcgee' and a 'Sign Out' link. Below this is a header for 'Edit Class Name' with the date 'Thu 04/04/2019'. The main area is titled 'Room1' and contains buttons for 'Add Group', 'Add Student', 'Select a Group', and 'Add Student/s to Group'. A table lists students with columns for 'Name', 'Reading Group', and 'Level'. Each student row has a 'View Work' button. At the bottom, a blue navigation bar contains buttons for 'Assign/Remove Work', 'Edit/ Delete Student', 'Student Logins' (highlighted with a red arrow), 'Export Results', and 'Edit Teacher'.

<input type="checkbox"/>	Name	Reading Group	Level	
<input type="checkbox"/>	Abe Adams			View Work
<input type="checkbox"/>	Marshall Carney			View Work
<input type="checkbox"/>	Roscoe Henry			View Work
<input type="checkbox"/>	Simon Daugherty			View Work
<input type="checkbox"/>	Ivy Izzard			View Work
<input type="checkbox"/>	Henry Howell			View Work
<input type="checkbox"/>	Greg George			View Work
<input type="checkbox"/>	Fiona Farrell			View Work
<input type="checkbox"/>	Eve Eggleton			View Work
<input type="checkbox"/>	Denise Davis			View Work
<input type="checkbox"/>	Chris Cranston			View Work
<input type="checkbox"/>	Bobby Bland			View Work

If you want to print all logins at once, select **Student Logins** from the bottom menu bar of your class list.